## ORGANIC LAB 4:141 SAFETY QUIZ INSTRUCTIONS Due Monday (8/27/12) or Tuesday (8/28/12)

- 1. Open the UI Environmental Health and Safety website at http://www.ujowa.edu/~hpo
- 2. Click on the words "Chemical Safety" on the left-hand side of the page (not underlined like a normal link)
- 3. Click on Training on the left-hand side
- 4. Scroll down to where, on the left-hand side again, you see "Non-Paid Student/Guest ICON". Click on this link.
- 5. Scroll down (on the left side again) to the category "Lab Chemical Safety" and click on the Training Module. This is a link to a .pdf file with the tutorial you will want to study to be prepared to take your quiz.
- 6. When you have finished the tutorial, click on "Return to Table of Contents" (upper-right side link on the webpage). This will return you to the list of categories. Now click on "Exam" under the same category, "Lab Chemical Safety".
- 7. Start the quiz when you are ready. Be sure to click the gray button at the bottom of the page to save your answers, and click on the gray submit button when you are ready to submit the quiz for grading.
- 8. You must pass the quiz with 100%, but you may continue retaking the quiz until you achieve a perfect score.
- 9. Once you earn 100% on the quiz, print the quiz by clicking on the printer icon on the upper-left-hand side of the page for the quiz.
- 10. Once you print out the quiz and the bottom part of the page that shows you earned 100%, you will need to sign and date the quiz so that it can be submitted to the TA and recorded in the gradebook.

Please note: You will NOT be allowed to enter the laboratory on Monday (08/27/12) or Tuesday (08/29/12) to start Experiment #2a: Techniques unless you have handed your TA your safety quiz prior to the lab